



Florida Association for Pupil Transportation

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MEMORANDUM

TO: Transportation Directors, Service Managers, and Parts Managers
FROM: Mike Starzinski
DATE: November 28, 2007
SUBJECT: 2008 Service and Parts Managers Meeting Confirmed

This is to confirm that the Florida Association for Pupil Transportation (FAPT) 19th Annual Service and Parts Managers Meeting will be held on January 9, and 10, 2008, at the Hilton Cocoa Beach Oceanfront hotel. Please see the enclosed updated preliminary meeting agenda and location maps. Meeting information is also posted and available on the FAPT website at http://faptflorida.org/serviceparts_mgrs.htm. This is not a conference, but will consist of working sessions related to school bus product technical information, and training for service and parts management personnel.

There is no limit to the number of participants who can attend this training; however, **all participants must register in advance in order to attend. Please see the enclosed registration form. The non-refundable registration fee for this training is \$25 per person. Because we must guarantee participant count, there can be no refunds for cancellations.** Onsite meeting registration will *not* be available and we cannot accept cash payments for registrations; only district checks, personal checks, or district purchase orders, please. **All checks or purchase orders must be made payable and mailed to the FAPT. The deadline for registration is December 14, 2007.** Confirmation of a participant's registration will be returned upon receipt of payment and a completed registration form.

Guest rooms are available for this meeting at a rate of \$112 per night (single or double occupancy), plus tax. When calling for reservations please let the hotel know you will be attending the FAPT – School Transportation Service & Parts Managers Meeting, **reservations code: "FTP."** *Please reserve early; rooms will be available at this rate only until December 14, 2007.* There are two meeting rooms available, on a first come first served basis, which are reserved for the use of FAPT committees on January 8, 2008. Please call Bud Fletcher or Bill Schroyer at (850) 245-9795 to reserve these committee meeting rooms.

Florida Association for Pupil Transportation
225 Jay Ave
Sebring, Fl. 33872-3760
(863) 235-0056 / Fax (863) 385-5533



Florida Association for Pupil Transportation

2008 Service and Parts Managers Meeting Confirmed
November 28, 2007
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If you plan to pay for your room(s) using a district purchase order (P.O.), **you must provide the hotel with a copy of the purchase order and a copy of your district's tax exempt certificate, or equivalent document, at the time you check in.** For those districts that will be paying for their rooms by P.O., the hotel's Federal tax identification (ID) number is 522275057, and the name of the hotel for tax purposes is "Hilton - Cocoa Beach." For those of you who will be paying your registration fees by P.O. or district check, the FAPT Federal tax ID number is 85-8012865500C-6.

Reservations must be guaranteed at the time you make them. Only credit cards will be accepted as forms of guarantee. Room rental cancellations made within 72 hours of scheduled arrival will be charged the first night's room rental. There is also an early departure fee of \$112 plus tax which will be billed to you if you check out prior to your scheduled departure date. Incidental expenses are the responsibility of individual guests and each guest must leave a valid credit card or \$20 cash deposit per night at the time of check-in. **At the time of check-in you must present government identification and/or government travel document(s) to receive tax exempt status on guest rooms.** Hotel check-in time is 4:00 pm and check-out time is 11:00 am.

The hotel address and contact information is as follows:

Hilton
Cocoa Beach Oceanfront
1550 North Atlantic Avenue
Cocoa Beach, Florida 32931
Hotel Reservations: **(321) 799-0003**
Toll Free Reservations: (800) 526-2609
Sales Fax: (321) 868-1660

If you would like to become a break or lunch sponsor, the sales contact person at the hotel is Mr. John Read, and he can be reached at (321) 799-0003, ext. 7823. If you need catering information, please call (321) 799-0003 and ask the hotel operator to transfer you to the appropriate hotel office. Please notify Mike Starzinski of your intentions regarding break sponsorship in order that appropriate meeting announcements can be made.

It is our goal to provide the highest quality program possible, and we are looking forward to statewide participation. Should you have any questions regarding this meeting, please call Bill Schroyer, Bud Fletcher, or Terri Egler at (850) 245-9795, or e-mail Bud at Bud.Fletcher@fldoe.org.

MAS

Attachments: 19th Annual Service and Parts Managers Preliminary Meeting Agenda
Hotel Location Maps
Meeting Registration Form

Florida Association for Pupil Transportation
225 Jay Ave
Sebring, Fl. 33872-3760
(863) 235-0056 / Fax (863) 385-5533

19th Annual Service and Parts Managers Preliminary Meeting Agenda

Revised 11-28-2007

Day One, General Session

Wednesday, January 9, 2008

| Start Time | End Time | Total Time | Session | Speaker(s) (All Tentative) | Session Information |
|------------|----------|------------|--|---|--|
| 8:00 | 8:30 | 30 | Meeting Introduction, District Roll Call, Meeting Announcements | Bud Fletcher Florida DOE | Bud will be welcoming all participants to the 19 th Annual Service and Parts Managers Meeting. Roll call will be a great opportunity to “put a name with a face,” so make sure you take part in the introductions. |
| 8:35 | 9:20 | 45 | Florida School Bus Specifications Update | Bill Schroyer Florida DOE | Bill will be discussing recent changes to Florida school bus minimum specifications. Since the spec committee meets the day before this session, Bill may have a couple of surprises in store for us. Whatever you do, don't miss Bill's famous PowerPoint presentation! |
| 9:20 | 9:30 | 10 | Break | | |
| 9:30 | 10:00 | 30 | Florida School Bus Bid | Terri Egler Florida DOE | Terri will be discussing major new warranty changes and other new bid-related changes in the current school bus bid. You really need to hear what has changed and how these changes will affect your district. |
| 10:00 | 10:10 | 10 | Break | | |
| 10:10 | 11:10 | 60 | Blue Bird and Cummins Product Information | Chris Rustman President, Florida Transportation Systems John Gant Cummins Inc. | During this session, representatives from Blue Bird and Cummins will be discussing current product features as well as many of the new and improved products they will be introducing in the near future. |
| 11:10 | 12:40 | 90 | Lunch Break | General Session Schedule Continued on Next Page | |

19th Annual Service and Parts Managers Meeting

Day One, General Session (Continued)

Wednesday, January 9, 2007

| Start Time | End Time | Total Time | Session | Speaker(s) (All Tentative) | Session Information |
|------------|----------|------------|--|--|---|
| 12:40 | 1:40 | 60 | Thomas Built Buses, Freightliner, Detroit Diesel, Cummins Product Information | John Barrington Thomas Built Buses Steve Murphy Atlantic Truck Center Scott Fredricksen Detroit Diesel John Gant Cummins Inc. Chris Bay Florida Bus Unlimited | During this session, representatives from Thomas, Freightliner, Detroit Diesel, and Cummins, will be discussing current product features as well as many of the new and improved products they will be introducing in the near future. |
| 1:40 | 1:50 | 10 | Break | | |
| 1:50 | 2:50 | 60 | International Truck & Engine IC Corporation Product Information | David Harden International Truck & Engine Ron Briggler IC Corporation Mike McCullough Rivers Bus Sales | During this session, representatives from International Truck and Engine, and IC Corporation, will be discussing current product features as well as many of the new and improved products they will be introducing in the near future. |
| 2:50 | 3:00 | 10 | Break | | |

19th Annual Service and Parts Managers Meeting

Day One, General Session (Continued)

Wednesday, January 9, 2007

| Start Time | End Time | Total Time | Session | Speaker(s) (All Tentative) | Session Information |
|------------|----------|------------|---|--|--|
| 3:00 | 3:30 | 30 | Cost Per Running Mile | Mike Starzinski Clay School District | Have you ever wondered how much it <i>really</i> costs to run your fleet? What is the best average fleet age anyhow? Ten years? Twelve years? Which buses should you be sending to auction this year? Hear answers to these questions, and more, during this session. Oh, just one more thing; wouldn't it be nice to be able to make a strong business case for the purchase of some shiny new buses this year? |
| 3:30 | 3:40 | 10 | Break | | |
| 3:40 | 4:10 | 30 | Costs in the Real World; Polk's Experiment | David Milhorn Polk School District | Heard enough theory? During this session, representatives from "Imperial" Polk School District will be discussing comparison testing they conducted with twelve buses over a thirteen month period. Come and hear how these buses compared to one another. |
| 4:10 | 4:20 | 10 | Break | | |
| 4:20 | 4:50 | 30 | Conflict Resolution, Prevention, and Avoidance | Greg Akin and Chip Kent Volusia School District | Communication breeds and resolves conflict and controversy. Learn how to effectively resolve and prevent conflict and manage organizational controversy. Please join us as we debate this controversial subject (just kidding). |
| 4:50 | | | End of Day One, General Session | Please Attend Tomorrow's Breakout Sessions. | |

19th Annual Service and Parts Managers Preliminary Meeting Agenda

Day Two, Room One, Breakout Sessions

Thursday, January 10, 2008

| Start Time | End Time | Total Time | Session | Speaker(s) (All Tentative) | Session Information |
|--------------|----------|------------|--|--|---|
| 8:00 | 9:00 | 60 | IC/International Users Group | Doug Bruce IC Corporation Gary Marracino IC Corporation Mike McCullough Rivers Bus Sales Jerry White Rivers Bus Sales | This session is designed to bring product users in contact with the folks that know the most about the product. Users and vendor representatives from IC Corporation and International Truck and Engine will have an opportunity to discuss product maintenance concerns, build quality issues, product features, warranty concerns, part support issues, technical support concerns, and just about anything else they can think of. |
| 9:00 | 9:15 | 15 | Break. | | |
| 9:15 | 10:15 | 60 | IC/International Users Group | Same as above | (Repeat of the 8:00 session, above) |
| 10:15 | 11:00 | 45 | Break and Hotel Check-Out | | |
| 11:00 | 12:00 | 60 | IC/International Warranty Administration | Same as above | This session is designed to provide detailed IC/International warranty administration information districts will need when servicing IC buses purchased through the upcoming Florida bid. If you are an IC/International customer, make sure you or someone from your district attends this session. It's that important. |
| 12:00 | | | Meeting adjourned, we hope you have a safe trip home! | | |

19th Annual Service and Parts Managers Preliminary Meeting Agenda

Day Two, Room Two, Breakout Sessions

Thursday, January 10, 2008

| Start Time | End Time | Total Time | Session | Speaker(s) (All Tentative) | Session Information |
|--------------|----------|--|--|---|--|
| 8:00 | 9:00 | 60 | Thomas/Freightliner/ Detroit Diesel Users Group | John Barrington Thomas Built Buses Steve Murphy Atlantic Truck Center Scott Fredricksen Detroit Diesel Chris Bay Florida Bus Unlimited | This session is designed to bring product users in contact with the folks that know the most about the product. Users and vendor representatives from Thomas/Freightliner/Detroit Diesel will have an opportunity to discuss product maintenance concerns, build quality issues, product features, warranty concerns, part support issues, technical support concerns, and just about anything else they can think of. |
| 9:00 | 9:15 | 15 | Break. | | |
| 9:15 | 10:15 | 60 | Thomas/Freightliner/ Detroit Diesel Users Group | Same as above | (Repeat of the 8:00 session, above) |
| 10:15 | 11:00 | 45 | Break and Hotel Check-Out | | |
| 11:00 | 12:00 | 60 | Thomas/Freightliner/ Detroit Diesel Warranty Administration | John Barrington Thomas Built Buses Steve Murphy Atlantic Truck Center Scott Fredricksen Detroit Diesel Natalie Vandyke Florida Bus Unlimited | This session is designed to provide detailed Thomas/Freightliner/Detroit Diesel warranty administration information districts will need when servicing Thomas buses purchased through the upcoming Florida bid. If you are a Thomas/Freightliner/Detroit Diesel customer, make sure you or someone from your district attends this session. It's that important. |
| 12:00 | | Meeting adjourned, we hope you have a safe trip home! | | | |

19th Annual Service and Parts Managers Preliminary Meeting Agenda

Day Two, Room Three, Breakout Sessions

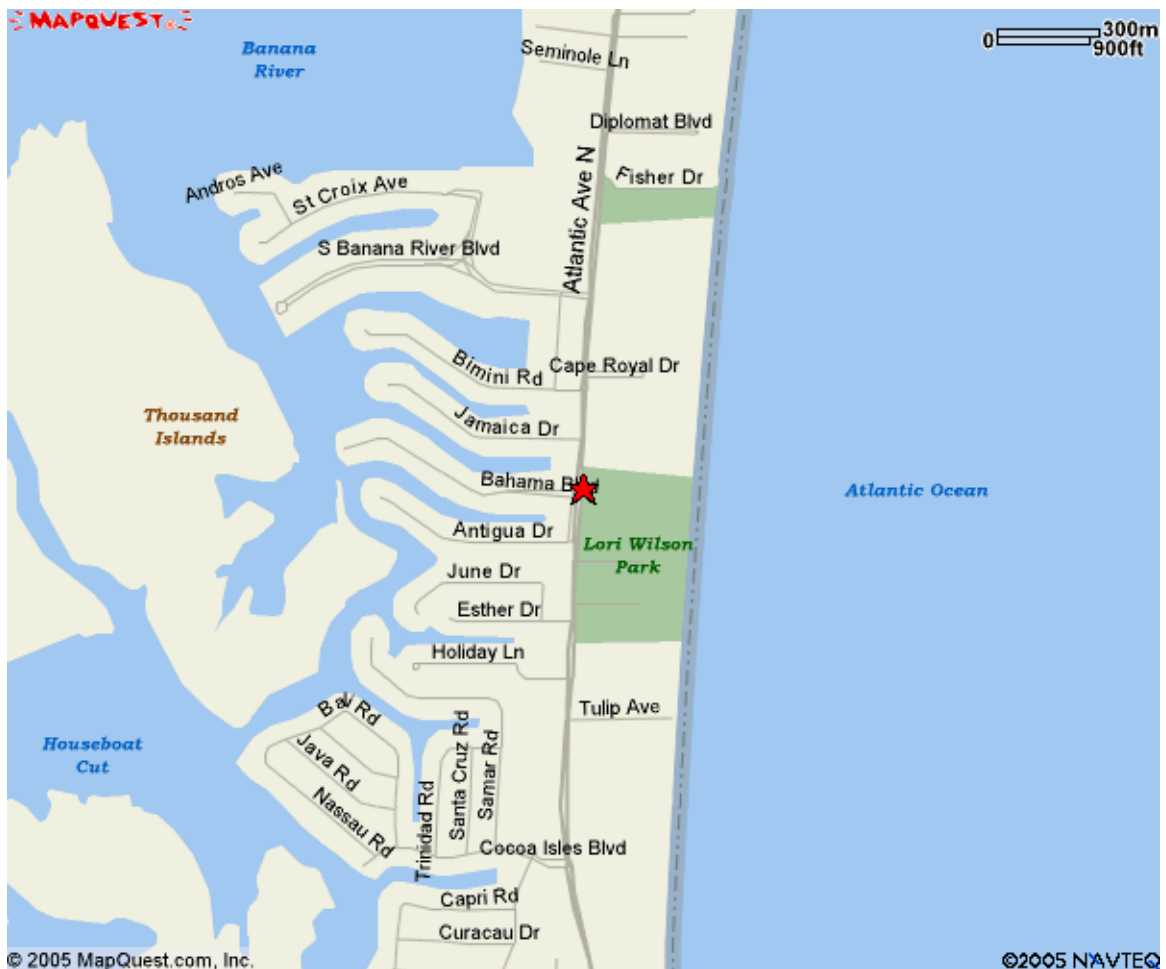
Thursday, January 10, 2008

| Start Time | End Time | Total Time | Session | Speaker(s) (All Tentative) | Session Information |
|--------------|----------|------------|--|--|--|
| 8:00 | 9:00 | 60 | Blue Bird Users Group | Doug Revelle Florida Transportation Systems | This session is designed to bring product users in contact with the folks that know the most about the product. Users and vendor representatives from Blue Bird will have an opportunity to discuss product maintenance concerns, build quality issues, product features, part support issues, technical support concerns, and just about anything else they can think of. |
| 9:00 | 9:15 | 15 | Break. | | |
| 9:15 | 10:15 | 60 | Blue Bird Users Group | Doug Revelle Florida Transportation Systems | (Repeat of the 8:00 session, above) |
| 10:15 | 11:00 | 45 | Break and Hotel Check-Out | | |
| 11:00 | 12:00 | 60 | Blue Bird Warranty Administration | Dori Merikle Florida Transportation Systems | This session is designed to provide detailed Blue Bird warranty administration information districts will need when servicing Blue Bird buses purchased through the upcoming Florida bid. If you are a Blue Bird customer, make sure you or someone from your district attends this session. It's that important. |
| 12:00 | | | Meeting adjourned, we hope you have a safe trip home! | | |

19th Annual Service and Parts Managers Meeting

Hilton Cocoa Beach Oceanfront

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Cocoa Beach, Florida 32931
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Toll Free Reservations: (800) 526-2609
Hotel Fax: (321) 799-0344
Hotel Web Page: www.hiltoncocoa beach.com

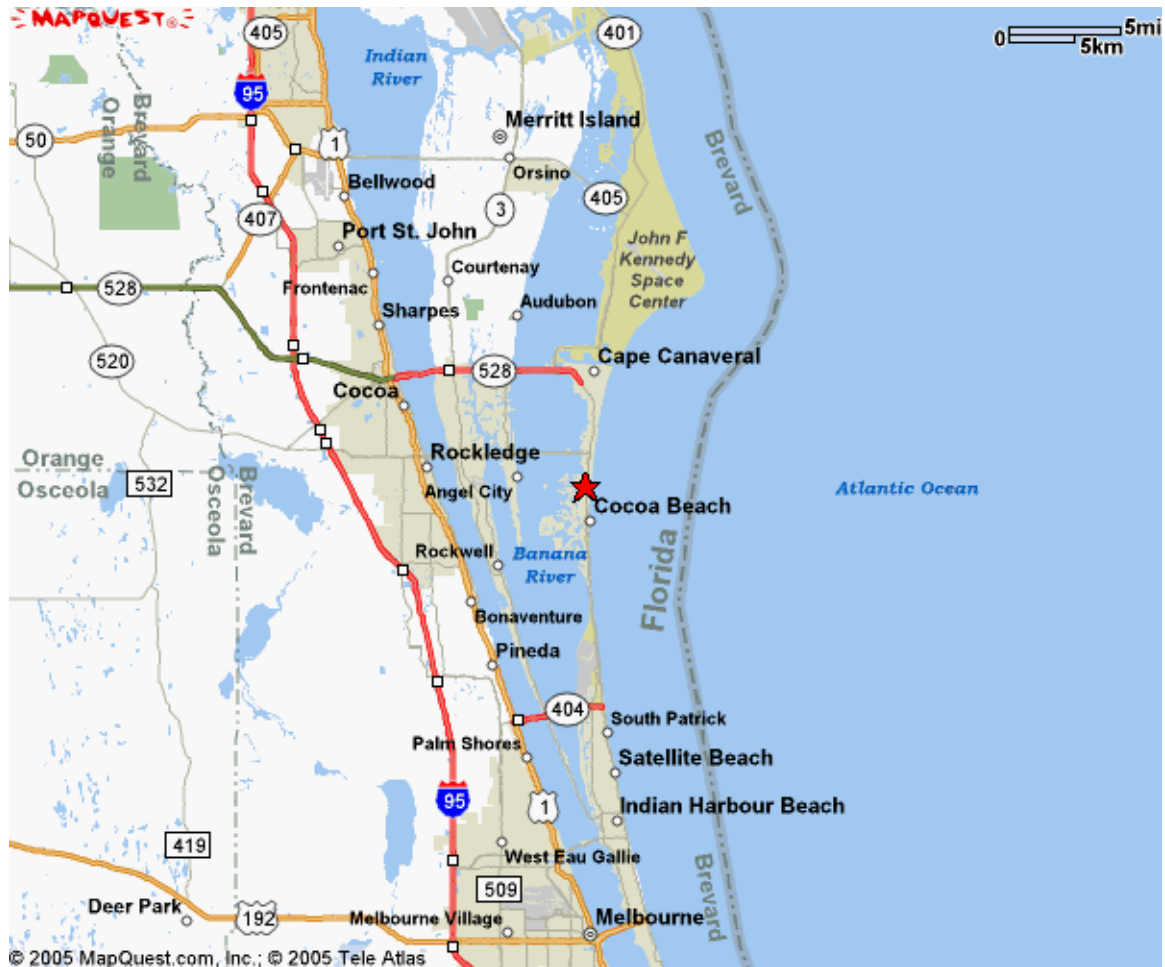


Maps continued on next page

19th Annual Service and Parts Managers Meeting

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Hotel Web Page: www.hiltoncocoa beach.com



19th Annual Service and Parts Managers Meeting Registration Form (Please copy as needed)

| Participant's Name & Position | Reg. Fee \$25 ea. |
|-------------------------------|-------------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| Check/PO Total: | |

Because we must guarantee participant count, there can be no refunds for cancellations; however, substitutions can be made prior to the meeting. Prepayment is required for participation; please ensure that all participant registrations have been confirmed prior to attending. In order to properly account for all payments to FAPT, please imprint onto your check or purchase order with: "19th S&PMM", to reference the 19th Annual Service and Parts Managers Meeting.

NOTE: ALL CHECKS AND POs MUST BE MADE PAYABLE TO "FAPT"
(FAPT's tax exempt certificate number is: 85-8012865500C-6)

Please complete this registration form and mail it along with payment no later than December 14, 2007, to:

**Attn: Shirley Higgins, Executive Director
 Florida Association for Pupil Transportation
 P. O. Box 8170
 Sebring, FL 33872**

Please *also* FAX a copy of this completed form to: 863-385-5533

Director's Signature: _____

District: _____